

 VALA2012em-powering
eFutures

registration form / tax invoice

16th Biennial Conference and Exhibition
6-9 February 2012
Melbourne Convention & Exhibition Centre Australia

www.vala.org.au/conf2012

VALA – Libraries, Technology and the Future, Inc | Reg No A0011933K | ABN 75 344 574 577
PO Box 509, Mooroolbark VIC 3138 Australia

registration

Your registration and payment may be sent by:

- 1 Internet registration:** simply visit the VALA2012 website www.vala.org.au/conf2012, click onto the secure registration page, complete your details and submit.
- 2 Complete the registration form** and forward by mail or fax to the Conference Office at the address as noted, with your payment.

Note: Please retain a copy of your form for your records. Each registrant must complete a separate form (photocopies are acceptable).

On receipt of your confirmation email, it is advisable to check all items listed. Any requests for alterations must be made in writing to the Conference Office.

A \$25.00 + GST = \$27.50 MANUAL PROCESSING FEE WILL BE CHARGED FOR REGISTRATIONS MADE USING THIS HARDCOPY REGISTRATION FORM. IN ORDER TO AVOID THIS FEE PLEASE REGISTER SECURELY ON-LINE VIA THE VALA2012 WEBSITE, www.vala.org.au/conf2012

VALA2012 conference office

For further information please contact:

VALA2012 Conference Office
WALDRONSMITH Management
61 Danks Street West
Port Melbourne VIC 3207
T +61 3 9645 6311
F +61 3 9645 6322
E vala@wsm.com.au

section a: delegate details

☐ **This is my first VALA conference**
Please tick this box if this is the first VALA Conference you will be attending, so we can extend a special welcome to first time delegates.

☐ **Shared Registration (institutions only)**
Note: with a shared registration, your organisation name *only* will appear on the Conference name badge. Please complete all details below to confirm primary contact.

☐ Prof ☐ Dr ☐ Mr ☐ Ms ☐ Mrs ☐ Miss

Given name: _____

Preferred name for badge: _____

Surname: _____

Twitter username: (optional) _____

Position/Title: _____

Organisation: _____

Organisation type:

- | | |
|---|--|
| <input type="checkbox"/> Library: Higher Education – University | <input type="checkbox"/> Archive |
| <input type="checkbox"/> Library: Higher Education – TAFE | <input type="checkbox"/> Gallery |
| <input type="checkbox"/> Library: Higher Education – Other | <input type="checkbox"/> Museum |
| <input type="checkbox"/> Library: Public | <input type="checkbox"/> Vendor |
| <input type="checkbox"/> Library: School | <input type="checkbox"/> Other |
| <input type="checkbox"/> Library: Special | <input type="checkbox"/> No organisation |
| <input type="checkbox"/> Library: State / National | |

Department: _____

Address: _____

State: _____

Postcode: _____

Country: _____

Telephone: _____

Fax: _____

Mobile: _____

E-mail: _____

Confidentiality: Please tick ☒

☐ I do not wish for my registration details to be published

☐ I do not wish to be contacted by a vendor

Special requirements:

Diet: _____

Disability assistance: _____

section b: accommodation

Type of room:

☐ Single ☐ Double ☐ Twin

☐ Other _____☐ Smoking ☐ Non Smoking

Please indicate 1st, 2nd and 3rd preferences in boxes

Hotel / Room type	Preference	Room rate per night
Crown Metropol Luxe Room (King Bed) Room Only	<input type="checkbox"/>	\$275
Crown Metropol Luxe Room includes 1 Breakfast at Maze	<input type="checkbox"/>	\$300
Crown Metropol Luxe Room includes 2 Breakfasts at Maze	<input type="checkbox"/>	\$325
Hilton Melbourne South Wharf King Bed Guest Room	<input type="checkbox"/>	\$295
Crowne Plaza Melbourne Standard Room	<input type="checkbox"/>	\$240
Holiday Inn Melbourne on Flinders Standard Room	<input type="checkbox"/>	\$220
Travelodge Southbank Guest Room (Queen Bed)	<input type="checkbox"/>	\$159
Vibe Savoy Hotel Melbourne Guest Room (King Bed)	<input type="checkbox"/>	\$179
Medina Executive Northbank One Bedroom Apartment	<input type="checkbox"/>	\$199
Melbourne Short Stay Apartments – Southbank Central Condo 1 Bedroom, 1 Bathroom Apartment	<input type="checkbox"/>	\$199
Melbourne Short Stay Apartments – Southbank Central Standard 2 Bedroom, 1 Bathroom Apartment	<input type="checkbox"/>	\$239
Melbourne Short Stay Apartments – Southbank Central Executive 2 Bedroom, 2 Bathroom Apartment	<input type="checkbox"/>	\$259
Melbourne Short Stay Apartments – Southbank Central Superior 3 Bedroom, 2 Bathroom Apartment	<input type="checkbox"/>	\$389
Melbourne Short Stay Apartments – Southbank Deluxe Condo 1 Bedroom, 1 Bathroom Apartment	<input type="checkbox"/>	\$215
Melbourne Short Stay Apartments – Southbank Deluxe Executive 2 Bedroom, 2 Bathroom Apartment	<input type="checkbox"/>	\$323
Melbourne Short Stay Apartments – Southbank Deluxe Superior 3 Bedroom, 2 Bathroom Apartment	<input type="checkbox"/>	\$431

All accommodation prices quoted on this page are Australian Dollars and inclusive of GST.

Accommodation payment

Credit card details are required as a guarantee for your accommodation booking. These details are then passed onto the hotel. The credit card is not charged and is used as a security deposit only. The final account must be settled directly with the accommodation venue when checking out. A tax invoice/receipt will be issued at that time.

Credit card details for accommodation booking guarantee

Please tick ☒ ☐ VISA ☐ MasterCard

Card number: Expiry date: /

Cardholder's name: (please print)

Accommodation cancellation policy

Hotel policy dictates a cancellation fee of the first night's accommodation may be applicable for cancellations within forty-five days of scheduled arrival date. Some hotels may strictly enforce this. Any amendments to original hotel bookings must be forwarded in writing to the VALA2012 Conference Office.

section c: registration fees and functions

Purchase of one full registration includes: entry to all sessions, lunches, morning and afternoon teas, Welcome Reception, Farewell Refreshments and a copy of the proceedings available via the VALA2012 website shortly prior to the conference. Conference Dinner tickets must be purchased separately. All participants are required to officially register. The following fees apply.

VALA membership number: _____

☐ Personal ☐ Institution

Become a member of VALA and save on your Conference Registration Fee: to join, go to www.vala.org.au/aboutvala/join

Note: institutions are entitled to two delegates per membership

Registration type	VALA member	Non member	Payment \$AUD
FULL REGISTRATION – EARLY BIRD Payment received up to 30 November 2011	\$965.00+GST=\$1061.50	\$1190.00+GST=\$1309.00	\$ <input type="text"/>
FULL REGISTRATION Payment received after 30 November 2011	\$1155.00+GST=\$1270.50	\$1380.00+GST=\$1518.00	\$ <input type="text"/>
SPEAKER REGISTRATION DISCOUNT – EARLY BIRD Payment received up to 30 November 2011 Paper number: <input type="text"/> (one per paper only)	\$655.00+GST=\$720.50	\$880.00+GST=\$968.00	\$ <input type="text"/>
SPEAKER REGISTRATION DISCOUNT Payment received after 30 November 2011 Paper number: <input type="text"/> (one per paper only)	\$845.00+GST=\$929.50	\$1070.00+GST=\$1177.00	\$ <input type="text"/>
FULL TIME STUDENT A copy of student identification must be provided	\$330.00+GST=\$363.00	\$430.00+GST=\$473.00	\$ <input type="text"/>
DAY REGISTRATION – EARLY BIRD Payment received up to 30 November 2011 Day of attendance: <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday	\$495.00+GST=\$544.50	\$580.00+GST=\$638.00	\$ <input type="text"/>
DAY REGISTRATION Payment received after 30 November 2011 Day of attendance: <input type="checkbox"/> Tuesday <input type="checkbox"/> Wednesday <input type="checkbox"/> Thursday	\$595.00+GST=\$654.50	\$680.00+GST=\$748.00	\$ <input type="text"/>
CONFERENCE DINNER (conference delegates)	\$120.00+GST=\$132.00	\$120.00+GST=\$132.00	\$ <input type="text"/>
Function tickets for additional people wishing to attend the social events can be purchased by completing this section.			
WELCOME RECEPTION (guests of conference delegates) Tuesday 7 February 2012 Venue: Exhibition Hall Number of additional tickets: <input type="text"/>		\$60.00+GST=\$66.00	\$ <input type="text"/>
CONFERENCE DINNER (guests of conference delegates) Wednesday 8 February 2012 Venue: Plaza Ballroom Number of additional tickets: <input type="text"/>		\$120.00+GST=\$132.00	\$ <input type="text"/>
MANUAL PROCESSING FEE In order to avoid this fee please register securely on-line via the VALA2012 website www.vala.org.au/conf2012		\$25.00+GST=\$27.50	\$27.50 <input type="text"/>
TOTAL PAYMENT			\$ <input type="text"/>

Upon payment of the total amount due, this document will be a Tax Invoice.

Registration fees cancellation policy

Cancellations received in writing at the Conference Office thirty days prior to the conference commencement date will receive a refund less a handling fee of \$143 including GST. No refund will be given after this date; however, an alternative delegate name may be submitted. All cancellations and substitutions must be made in writing to the VALA2012 Conference Office.

section d: concurrent sessions

Please tick your preference below from the concurrent sessions listed, selecting one session per timeslot. These preferences will be used to determine resource and space requirements for each session.

Tuesday 7 February 2012

☐ Concurrent Session 3
Mobile☐ Concurrent Session 6
Big Ideas

Wednesday 8 February 2012

☐ Concurrent Session 9
eStuff

Thursday 9 February 2012

□ Concurrent Session 12
Apps and Applications

☐ Concurrent Session 15
On Demand

payment method

All prices are in Australian dollars. VALA2012 accepts the following payment methods: EFT, Cheque, VISA or Mastercard. Please tick:

☐ Electronic Funds Transfer (EFT)

All EFT payments to be made to **VALA – Libraries, Technology and the Future, Inc:**

Bank: Macquarie Bank, Sydney, NSW / BSB: 182 512 / Account Number: 9600 11385 / Swift Code: MACQ AU 2S XXX

Please use your name as a reference and include a copy of your remittance advice with your registration form, or email details to sarahm@wsm.com.au. This payment method is not available two weeks prior to the conference.

☐ Cheque

All cheques to be made payable to **VALA – Libraries, Technology and the Future, Inc.** International delegates are required to pay by international bank cheque in **Australian** dollars only, which must be drawn on any major Australian bank. Cheques not made out as requested may be returned by our bank. This payment method is not available two weeks prior to the conference.

☐ VISA ☐ MasterCard

Please note if you pay by credit card WALDRON**SMITH** Management will appear on your statement. Credit card is the **only** payment method accepted in the two weeks prior to the conference.

Card number: Expiry date: /

Cardholder's name: (please print)

Cardholder's signature: _____ Date: ____/____/____

This is the 3 digit code found on the back of your credit card.



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